



CITY OF FORT LAUDERDALE DEPARTMENT OF SUSTAINABLE DEVELOPMENT

STAFF USE ONLY:

Date Received: _____

Received By: _____

Application for Reduction of Code Enforcement Liens

Requests are not scheduled for a Lien Settlement Discussion until the application has been reviewed for completeness. No lien reduction will be considered until all violations are in compliance on this property or on any other property the applicant owns within the City of Fort Lauderdale.

All City liens and costs must be satisfied prior to a discussion being held.

ALL INFORMATION FIELDS MUST BE COMPLETED BEFORE THIS APPLICATION CAN BE PROCESSED.

Case Number(s): _____

Lien Address: _____

Reduction Offer: _____

NOTE: Offer should be reasonable, and considered best and final.

Applicant Information

Name: _____

Mailing Address: _____

Phone Number: _____ E-Mail Address: _____

Ownership Information

Current Owner of Lien Address: _____

Is there an authorized party representing this property? * YES NO

If yes, Name: _____ *Attach written and notarized authorization
or power of attorney from property owner.

Name of property owner when lien(s) were placed: _____

Is there a relationship of affiliation with the entity/person named in lien(s)? YES NO

If so, explain: _____



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Complete the Lien Release / Reduction Request List below and provide copies for each lien listed.

Note: The City is not responsible for any outstanding code enforcement liens that may be omitted from this request. Liens associated with hard costs – Lot Clearings, Board ups and/or Demolition liens are not eligible for negotiation. Utility liens (water billing, etc.) are not processed with this application

Liens Requested to be Reduced		
Property Address	Case Number	Lien Amount (\$)

Mail, fax, or email all pages of this request to:

700 N.W. 19th Avenue

Fort Lauderdale, FL 33311

ATTN: Code Enforcement

E-Mail: Code@fortlauderdale.gov

Fax: 954-828-5974



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DEPARTMENT OF SUSTAINABLE DEVELOPMENT
Property Information

1. Description of the violation(s) at lien address when lien(s) was/were placed: _____

2. List or explain any reason(s) why the violation(s) were not corrected before the lien(s) was/were placed. _____

3. Please describe any mitigating circumstances that would warrant a reduction of the lien(s) listed below. Attach copies of all invoices and costs associated with bringing this property into compliance.

4. Who lived at the subject property when the lien(s) was/were placed? _____

5. Please write a brief summary of the present condition of the *SUBJECT PROPERTY* at the time this lien reduction request was submitted. _____

- **SUBMIT CURRENT PHOTO OF SUBJECT PROPERTY**



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6. Is there a pending contract to sell this property?

YES NO

If so, please provide a copy of the sales contract along with as much additional information as possible.

7. Do you or the purchaser intend to homestead the property?

YES NO

8. Describe any additional property enhancements proposed to be made that will improve the aesthetic value of the property and the surrounding neighborhood. This could include placing sod, new landscaping, painting the exterior of the property, new fencing, etc.

9. List the address (es) of any *OTHER* properties located in the City of Fort Lauderdale belonging to the current property owner: _____

- **SUBMIT CURRENT PHOTOS OF ALL OTHER PROPERTIES LISTED ABOVE.**

Applicant Printed Name

Date

Applicant Signature

Date